Quick Reference Guide



Simplify Office Administrative Tasks

Keep our Quick Reference Guide nearby to make pre-visit planning and post-visit tasks quick and easy.

Website:

WellcareNE.com

- Patient care forms
- Pre-Auth Needed tool
- Wellcare Health & Wellness news
- Provider Manual
- Preferred Drug List
- Member resources

Secure Provider Portal:

WellcareNE.com/for-providers.html

- Verify member eligibility
- Manage prior authorizations
- Access patient health records Submit and manage claims
- View patient care gaps
- And more!

Check Member Eligibility

- Secure Web Portal
- · Provider Services: Non-duals/C-SNP plans: 1-800-977-7522 (TTY:711) Duals/D-SNP plans: 1-844-796-6811 (TTY:711)

Patient Care Gaps

Find recommended services that a member has not completed.

- Visit the Secure Provider Portal
- 2. Review patient information for any gaps in care
- 3. Plan to address care gaps during an upcoming office visit

Pre-Visit Planning Checklist

- Verify member eligibility.
- Check for patient care gaps and address them during an upcoming office visit.
- Use Pre-Auth Needed tool to determine if prior authorization is needed before appointment.



Prior Authorization

Use the Pre-Auth Needed tool on our website to determine if prior authorization is required.

Submit prior authorization requests via:

- Secure Provider Portal
- Medical Fax: 1-833-981-4176
- Behavioral Health Fax: Inpatient: 833-981-4182 Outpatient: 833-981-4183
- Phone:

Non-duals/C-SNP plans: 1-833-1-800-977-7522 (TTY:711) Duals/D-SNP plans: 1-844-796-6811 (TTY:711)

Claims

Timely Filing guidelines: 180 days from date of service.

Claims can be submitted via:

- Secure Portal WellcareNE.com/for-providers.html
- Clearinghouses:
 EDI Payor ID 68069
- Mail paper claims to:

Wellcare Attn: Claims P.O. Box 3060 Farmington, MO 63640-3822

Other Partners

To contact our other health services partners:

- Dental: EnvolveDental.com
- Vision: EnvolveVison.com
- NIA: RadMD.com

Questions? Call Provider Services
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